

SAFETY AND SECURITY - EMERGENCY SERVICES - DISASTER MANAGEMENT							
SERVICES RENDERED	UNIT	REMARKS	2013/14 Recalculated excl. VAT	2013/14 R incl. VAT	VAT Yes/No	2014/15 Recalculated excl. VAT	2014/15 R incl. VAT
EMERGENCY PLANNING & PREPAREDNESS COURSES		* Tariffs for all courses are per day and include refreshments and relevant course material * Training offered outside the municipal boundaries of the City of Cape Town will be determined by the Subsistence and Travel Policy and/or to be covered by the client i.r.o. Travel costs, car hire, insurance, accommodation and daily allowance.					
Commerce and Industry : <u>Wardens Course</u>	per person per day		468.68	534.30	y	565.26	644.40
Commerce and Industry : <u>Emergency Controller Course</u>	per person per day		600.00	684.00	y	723.68	825.00
Commerce and Industry : <u>Events Safety Course</u>	per person (4 day course)		1 269.04	1 446.70	y	1 530.61	1 744.90
Commerce and Industry : <u>Emergency Planning Course</u>	per person per day	Remove Tariff	800.00	912.00	y	Delete	Delete
Welfare Organisations / Institutions / Government Departments : <u>Wardens Course</u>	per person per day		268.68	306.30	y	334.21	381.00
Welfare Organisations / Institutions / Government Departments : <u>Emergency Controller Course</u>	per person per day		268.60	306.20	y	342.63	390.60
Welfare Organisations / Institutions / Government Departments : <u>Emergency Planning Course</u>	per person per day	Remove Tariff	400.00	456.00	y	Delete	Delete
Welfare Organisations / Institutions / Government Departments : <u>Events Safety Course</u>	per person (4 day course)		700.00	798.00	y	1 107.72	1 262.80
Cancellation Fees							
	each	1.1 The client may cancel any booking by written notice not less than thirty (30) days prior to commencement of course/ (s), in which case the Council shall refund to the client any payments made, less than amount equal to 10% of the tariff paid.					
	each	1.2 Should the cancellation be received less than 30 days but more than 13 days prior to the commencement, the Council shall retain a further 25% of the 90% owing.					
	each	1.3 Should the cancellation be received less than 13 days prior to the commencement, the client shall receive no refund of the monies paid.					

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	each	1.4 Notwithstanding the abovementioned, should a transferred booking be cancelled, the date of the original booking will be used to determine the amount of refund to which the client is entitled.					
EVENT AND FILMING DUTIES							
Attendance: During working hours (Monday - Friday)	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	158.42	180.60	y	200.00	228.00
Attendance: After Hours (Monday - Saturday)	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	215.00	245.10	y	220.00	250.80
Attendance: Sunday and Public Holidays	per official per hour	For the actual time spent in the Venue Operations Centre or any other allocated duty at the event.	285.00	324.90	y	300.00	342.00
Transport	per km	For travelling to and from event.	No charge	No charge	y	No charge	No charge
EXTERNAL SERVICES							
The recovery of monies in respect of contracted services.		The recovering of monies whereby Council contracted specialised contracted services for services rendered and resources deployed. The replacement of materials and consumables may be charged for in addition to the tariffs indicated above at a cost of 30%.	N/A	N/A	y	Actual cost plus 30%	Actual cost plus 30%
MUTUAL AID							
The recovery of monies for services rendered and resources deployed.		The recovering of monies for services rendered and resources deployed. The replacement of materials and consumables may be charged for in addition to the tariffs indicated above at a cost of 30%.	N/A	N/A	y	Actual cost plus 30%	Actual cost plus 30%
EXEMPTIONS / CONCESSIONS:							
1.1 The Manager: Disaster Risk Management Centre (Head) in consultation with the Executive Director: Safety and Security may agree not to charge for emergency planning and preparedness courses for the following categories of organizations: Welfare Organisations / Institutions / Government Departments.							

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1.2 The Manager: Disaster Risk Management Centre (Head) in consultation with the Executive Director: Safety and Security may agree to not to charge for the attendance and operational charges for events, where activities are to showcase the City of Cape Town; subject to exigencies of operational requirements; organised by the following categories of organizations: Welfare Organisations / Institutions / Government Departments.							
1.3 The Manager: Disaster Risk Management Centre (Head) in consultation with the Executive Director: Safety and Security may agree to make concessions to the attendance and operational charges for event and filming duties by up to 50% where activities supports the initiatives of the City's strategic intent of shared economic growth and development and Safety & Security for private organizations.							
1.4 Parties must make written applications to the Executive Director: Safety and Security outlining reasons why the exemptions or concessions should be considered.							
1.5 The Manager Disaster Management in consultation with the Executive Director: Safety and Security consider a reduction of charges up to a maximum of 50% for all written applications.							
1.6 The Executive Director in consultation with the respective departmental heads may reduce all tariffs and fees as approved by Council for this Directorate up to a maximum of 50% of the actual amounts to be billed. All applications for such reduction to be submitted in writing to the office of the Executive Director: Safety and Security. All decisions made in terms of such authority to be reported to the Office of the City Manager.							